



# City of Auburn, Maine

*"Maine's City of Opportunity"*

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## Conservation Commission

### **Agenda - October 17, 2017**

- 1) Roll Call
- 2) Review and Approve September Minutes
- 3) Subcommittee Updates
  - a) Parks Subcommittee
  - b) Lewiston Auburn Community Forest Board
  - c) Trails Workgroup
- 4) Public Comment
- 5) Work In Progress
  - a) City seal vs. Auburn logo
  - b) Lower Barker Mills Dam Update
- 6) Work Completed
  - a) Alert Me
  - b) Submission of June, July, and August Minutes to upload to website
- 7) New Business
  - a) Definitions for officer roles, adding definition of roles into the ordinance.
  - b) Discuss nominations for officers

# City of Auburn, Maine

"Maine's City of Opportunity"

## Conservation Commission



### AUBURN CONSERVATION COMMISSION MINUTES (ACTION ONLY)

**Tuesday, September 19, 2017 – Auburn Hall 6:00pm**

**Roll Call:** Conservation Commission members present- Jordan Tate (Chair), Tizz Crowley, Maurice Keene, Chuck Lafean, Ben Low, Rhyanna Larose.

Absent: Auburn Staff - Tony

#### **Minutes:**

**The Conservation Commission unanimously voted to approve June, July, and August minutes pending grammatical/formatting edits.** Adjustments included adding last names and roles, and reformatting portions of the minutes.

**Public Comment-** no comments.

#### **Work in Progress**

- **Barker Mill:** A scoping meeting was held by FERC to address concerns of the public moving forward in the relicensing process. The Commission expressed concern over a breakdown in communication about the promotion of the scoping meeting to the public. Rhyanna Larose suggested announcing Commission meetings and related business in Alert-Me system. **Tizz Crowley motioned to request an alert me for the Conservation Commission meetings and announcements. Seconded by Ben Low. Unanimous vote (except Chuck Lafean, absent at the time of vote)**
- **Maurice Keene motioned to submit recommendations for City Calendar additions/updates. Tizz Crowley seconded. All in favor, Chuck Lafean abstained due to late arrival.**

#### **Work Completed:**

- Ongoing trail maintenance and new trail construction observed by Chuck Lafean at Mt. Apatite. Commission nor Parks Subcommittee had been aware of the activity at Mt. Apatite. **Chuck motioned to ask all city department heads of any known current events related to Conservation, seconded by Tizz Crowley. Unanimously voted.**

#### **New Business:**

- **The Commission unanimously voted to establish a trails workgroup for a period of 90 days. Motion by Chuck Lafean, second by Tizz Crowley. The tasks assigned to the trails workgroup include:**
  - **Identify trails in auburn**
  - **How can the group promote use and maintenance of trails**

- **Document approved publish use trails**
- **Discuss where trails workgroup should exist after 90 day period**
- **Ben Low has been designated the head of the workgroup**

Respectfully submitted,

Jordan Tate, Chair

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**Liz Allen**

Hello Jordan; I apologize for the delay in getting back to you. Thanks so muc...



**Liz Allen** <lallen@auburnmaine.gov>

to me

Me again. I just spoke with the City Clerk and she mentioned th  
~L

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**From:** Liz Allen  
**Sent:** Friday, October 06, 2017 9:19 AM  
**To:** 'Conservation Commission Auburn Maine'  
**Subject:** RE: Conservation Commission Alert Me

Hello Jordan;

I apologize for the delay in getting back to you. Thanks so muc

We do not send "Alert Me" e-mails for Boards and Committees meetings on our website calendar. Additionally, we post agend

Thanks again for connecting with me – please remember to sei

Have a great weekend!

My warm regards,  
~Liz

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**From:** Conservation Commission Auburn Maine [<mailto:auburn.me.conservation@>]  
**Sent:** Thursday, September 28, 2017 8:29 PM  
**To:** Liz Allen  
**Subject:** Conservation Commission Alert Me

Hello Liz,



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I've attached a rough agenda in this email and plan to send along some supplemen

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Conservation Commission  
City of Auburn, Maine

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City of Auburn, Maine



**Benjamin Low**

Jordan, I'm not sure how I didn't put this together sooner, but I'm going to ...



**Eric Cousens** <ECousens@auburnmaine.gov>

to Liz, me, Anthony

Attached is an example of the new letterhead that we are using for all City Departm  
instead of the City Manager's Office for future agendas or correspondence.

**Eric J. Cousens**

Deputy Director of Economic and Community Development, City of Auburn  
60 Court Street | Auburn, Maine 04210 | [207.333.6601 X1154](tel:207.333.6601)



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E-mail sent or received by City employees are subject to these laws.  
Senders and receivers of City e-mail should presume that messages are subject to release.*

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**From:** Conservation Commission Auburn Maine [mailto:[auburn.me.conservation@gmail.com](mailto:auburn.me.conservation@gmail.com)]  
**Sent:** Tuesday, August 08, 2017 8:43 PM  
**To:** [rlarose@geiger.com](mailto:rlarose@geiger.com); Johnna Flood; [lowbenjamin@mac.com](mailto:lowbenjamin@mac.com); Anthony Beaulieu  
**Subject:** August 15th Collaborative Meeting

Hello Everyone,