

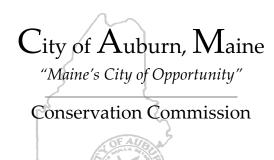


"Maine's City of Opportunity"

Conservation Commission

# Agenda - October 17, 2017

- 1) Roll Call
- 2) Review and Approve September Minutes
- 3) Subcommittee Updates
  - a) Parks Subcommittee
  - b) Lewiston Auburn Community Forest Board
  - c) Trails Workgroup
- 4) Public Comment
- 5) Work In Progress
  - a) City seal vs. Auburn logo
  - b) Lower Barker Mills Dam Update
- 6) Work Completed
  - a) Alert Me
  - b) Submission of June, July, and August Minutes to upload to website
- 7) New Business
  - a) Definitions for officer roles, adding definition of roles into the ordinance.
  - b) Discuss nominations for officers



## AUBURN CONSERVATION COMMISSION MINUTES (ACTION ONLY)

### Tuesday, September 19, 2017 – Auburn Hall 6:00pm

**Roll Call:** Conservation Commission members present- Jordan Tate (Chair), Tizz Crowley, Maurice Keene, Chuck Lafean, Ben Low, Rhyanna Larose.

Absent: Auburn Staff - Tony

#### Minutes:

The Conservation Commission unanimously voted to approve June, July, and August minutes pending grammatical/formatting edits. Adjstments included adding last names and roles, and reformatting portions of the minutes.

Public Comment- no comments.

#### Work in Progress

- Barker Mill: A scoping meeting was held by FERC to address concerns of the public moving forward in the relicensing process. The Commission expressed concern over a breakdown in communication about the promotion of the scoping meeting to the public. Rhyanna Larose suggested announcing Commission meetings and related business in Alert-Me system. Tizz Crowly motioned to request an alert me for the Conservation Commission meetings and announcements. Seconded by Ben Low. Unanimous vote (except Chuck Lafean, absent at the time of vote)
- Maurice Keene motioned to submit recommendations for City Calendar additions/updates. Tizz Crowly seconded. All in favor, Chuck Lafean abstained due to late arrival.

### Work Completed:

 Ongoing trail maintenance and new trail construction observed by Chuck Lafean at Mt. Apatite. Commission nor Parks Subcommittee had been aware of the activity at Mt. Apatite. Chuck motioned to ask all city department heads of any known current events related to Conservation, seconded by Tizz Crowly. Unanimously voted.

#### **New Business:**

- The Commission unanimously voted to establish a trails workgroup for a period of 90 days. Motion by Chuck Lafean, second by Tizz Crowly. The tasks assigned to the trails workgroup include:
  - Identify trails in auburn

How can the group promote use and maintenance of trails

- Document approved publish use trails
- Discuss where trails workgroup should exist after 90 day period
- Ben Low has been designated the head of the workgroup

Respectfully submitted,

Jordan Tate, Chair

Gmail	More
COMPOSE	
Inbox	Hello Jordan; I apologize for the delay in getting back to you. Thanks so muc
Starred	Liz Allen <lallen@auburnmaine.gov></lallen@auburnmaine.gov>
Sent Mail	to me
Drafts More	Me again. I just spoke with the City Clerk and she mentioned th ~L
C Conservation C +	From: Liz Allen Sent: Friday, October 06, 2017 9:19 AM To: 'Conservation Commission Auburn Maine' Subject: RE: Conservation Commission Alert Me Hello Jordan;
	I apologize for the delay in getting back to you. Thanks so muc
	We do not send "Alert Me" e-mails for Boards and Committees meetings on our website calendar. Additionally, we post agend
	Thanks again for connecting with me – please remember to sei
	Have a great weekend!
No recent chats Start a new one	My warm regards, ~Liz
	From: Conservation Commission Auburn Maine [mailto:auburn.me.conservation@ Sent: Thursday, September 28, 2017 8:29 PM To: Liz Allen Subject: Conservation Commission Alert Me
	Hello Liz,
	Click here to <u>Reply</u> or <u>Forward</u>

Gmail	More
COMPOSE	I've attached a rough agenda in this email and plan to send along some supplen
Inbox	Conservation Commission City of Auburn, Maine
Starred	
Sent Mail	
Drafts	 Conservation Commission
More	City of Auburn, Maine
C Conservation C +	Benjamin Low Jordan, I'm not sure how I didn't put this together sooner, but I'm going to
	<b>Eric Cousens</b> <ecousens@auburnmaine.gov> to Liz, me, Anthony</ecousens@auburnmaine.gov>
	Attached is an example of the new letterhead that we are using for all City Depar instead of the City Manager's Office for future agendas or correspondence.
	<b>Eric J. Cousens</b> Deputy Director of Economic and Community Development, City of Auburn 60 Court Street   Auburn, Maine 04210   <u>207.333.6601 X1154</u>
No recent chats Start a new one	The City of Auburn is subject to statutes relating to public records. E-mail sent or received by City employees are subject to these laws. Senders and receivers of City e-mail should presume that messages are subject to release.
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From: Conservation Commission Auburn Maine [mailto:<u>auburn.me.conservation(</u>
Sent: Tuesday, August 08, 2017 8:43 PM
To: <u>rlarose@geiger.com</u>; Johnna Flood; <u>lowbenjamin@mac.com</u>; Anthony Beaulit
Subject: August 15th Collaborative Meeting

Hello Everyone,